



Attention Media Representatives:

As of today, \_\_\_\_\_, we are informing you that Glacier LLC will be the media buying agency of record for all media negotiating and placement for \_\_\_\_\_. Bills will be received by Glacier LLC, however, all invoices will be paid by the client directly.

The local representative for Glacier LLC is Jeremy Dresen. He can be reached at (208) 403-6520.

In addition we hereby rescind our appointment of any other entity or agency for the same purpose as stated above.

As of this date all media related invoices that are entered into by Glacier LLC or its authorized representatives are to be sent to:

Glacier  
P.O. Box 2431  
Idaho Falls, ID 83403

Thank you for your consideration of this matter.

Sincerely,

\_\_\_\_\_ Jeremy Dresen, Glacier LLC

\_\_\_\_\_ Client Representative